



WORKING TOGETHER TO BUILD A BETTER COMMUNITY

Volunteers under 18 Protection and Safeguarding Policy

Policy definitions

For the purposes of this document the following policy definitions shall apply:

The term “WSF” shall mean Wood Street First.

The word “Event” shall include all events activities and projects carried out by WSF.

The term young person means a person under the age of 18.

The term “Vulnerable Person” shall mean an individual who is at risk of abuse or harm due to life circumstances e.g. underage, homeless, mentally ill or retarded, frail or elderly.

The term “Volunteer” shall be a person who freely offers to take part in the work that WSF is providing.

The term “Designated Safety Officer” shall be a Volunteer who has been designated to the role of Safety Officer by the WSF Management Committee.

The term “Steward” shall mean a Steward whose main responsibility and primary role is to assist with the delivery of an enjoyable and safe experience for the visitors to the event

Policy Conditions

WSF acknowledges the duty of care to safeguard young and vulnerable persons and are committed to ensuring best safeguarding practice at all times. This Policy will be put in place for the protection of all young persons and vulnerable persons that are carrying out voluntary work for WSF

In order to safeguard Young and Vulnerable Persons WSF will:

- Ensure all volunteers are over the age of 16
- Promote and prioritise the safety and wellbeing of young and vulnerable persons.
- Ensure that all Volunteers understand their roles and responsibilities in respect of safeguarding and provide appropriate action in the event of an incident or occurrence.
- At all events and event set-up or event take-down one adult Volunteer will be Designated Safety Officer. This person will take special care to ensure all young or vulnerable persons are being monitored and cared for.
- Ensure that all Volunteers receive briefings from the Designated Safety Officer to ensure that all Volunteers are aware of these procedures.
- In the event of any concerns or incidents by any of the volunteers the Designated Safety Officer should be informed. Such concerns or incidents should be actioned and reported upon in accordance with this Policy



WORKING TOGETHER TO BUILD A BETTER COMMUNITY

Volunteers under 18 Protection and Safeguarding Policy

Policy Procedures

This Policy recognises that the welfare and interests of young and vulnerable persons are paramount in all circumstances regardless of age, ability or disability, gender, race, religion, reassignment, or belief, sex or sexual orientation, socio-economic background.

A detailed risk assessment and Health & Safety check will be carried out to ensure the safety of young and vulnerable persons volunteering at all WSF events/activities and event set-ups or take-downs.

All WSF Volunteers will be fully covered with Public Liability Insurance

WSF will ensure that all Volunteers are fully briefed on this Policy and agree to abide by its contents.

Our Young Persons and Vulnerable Persons Safeguarding Policy is a statement that makes it clear what WSF will do to keep young and vulnerable persons safe.

WSF are committed to reviewing this policy and our good practise annually.

Event Organisers; Wood Street First

E mail woodstreetfirst@hotmail.com

Telephone 07850 798410

Signed 
Chairman: Mr Graham Hodgkiss

Signed 
Assistant Chairman: Mr Martin Kearney

Signed 
Secretary Mrs Linda Brooks

Signed 
Treasurer: Mr Adrian Stannard

Date Signed: 1st February 2022